

10<sup>th</sup> November 2021

Dear Y3/4 parent/carer,

I'm writing to you with a brief staffing update.

You will likely be aware that Mrs Thompson in Y4, who works alongside Mrs Turton in Y4TT, has not been in school for several weeks.

Unfortunately, Mrs Thompson will not be back in school for the foreseeable future, and I am conscious that we do not want this absence to have any impact on the children in Y4.

Therefore, I have taken the decision to make a few changes to the staffing structure within our Y3/4 team. As of Monday next week, 15<sup>th</sup> November, Mrs Hicks will work full-time all week with her Y3 class. Mrs Selman, who has returned to school following maternity leave last week in Y3, will join with Mrs Turton in Y4 creating a new Y4 pairing. Mrs Turton will now be with the class at the beginning of the week, Monday to Wednesday, with Mrs Selman with Y4 Wednesday to Friday. Y3/4RB (Mrs Rotherforth & Mrs Booth's class) are not affected by this change.

I'm sure you will agree that making this change, utilising our existing teachers in school rather than causing any disruption, through the use of supply staff etc, will greatly benefit the Y3 & Y4 children.

If you have any questions or queries, please feel free to contact me directly or speak to your child's class teacher.

Thank you,



Mr Holmes  
Headteacher